

*Preserving and Sharing
Davenport's History and Heritage*

Davenport HISTORICAL SOCIETY, INC.

POLK COUNTY
— FLORIDA —

Art Credit:
George Smathers
Library, UF

www.davenporthistory.org



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Past President DHS

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SCALE: $\frac{3}{32}$ " = 1'-0"

REPLACE EXISTING
STEPS WITH NEW
STEPS AND ARBOR

ADD FENCE
AND FLORIDA
LANDSCAPING
TO CONTINUE
THE FLORIDA
EXHIBIT

TABLES,
CHAIRS &
ARCHIVES
ADD
STORAGE
LOCKABLE
CABINETS

OFFICE/COMPUTER
ROOM
STORAGE
420 SQ. FT.

GIFT SHOP

10'X10' SPACE
FOR EXHIBIT
OR CLASS

10'X10'
SPACE
FLORIDA
EXHIBIT

READING AREA

10'X10'
SPACE
FOR EXHIBIT
OR CLASS

COMPUTER
RESEARCH
AREA

WOODS
CABINET

LADIES'
ROOM

STORAGE

KITCHEN
COUNTER

MEN'S
ROOM

STORAGE

PORCH

FRONT DESK

PETER RUST
CIVIC CENTER
2122 SQ. FT.

PETER RUST CIVIC CENTER
FLOORPLAN FOR
DAVENPORT HISTORICAL
SOCIETY

2/7/2021 JAT



March 25, 2021

City of Davenport City Commission

Mayor H.B. Robinson III

Vice Mayor Brynn Summerlin

1 South Allapaha Avenue

Davenport, Florida 33837

Commissioner Tom Fellows

Commissioner Jeremy Clark

Commissioner Bobby Lynch

Dear Commissioners:

We have previously discussed the use of the Peter Rust Civic Center as the headquarters for the Davenport Historical Society, Inc. (DHS). Our purpose in writing is to provide input requesting a formalized agreement by which a partnership between the City of Davenport and DHS can be reached.

The DHS is a 501 (c) (3) organization established in 1997 to preserve the City's history and share its heritage. With the use of the Peter Rust Civic Center, we anticipate the building will be used as presented in the attached outline plan below which will accomplish Davenport's history and heritage goals:

- **Mobile historic displays**
- **Dedicated artifact space**
- **Florida History Area to accommodate 4th grade school field trips**
- **Registration area for docent led historic district walking tours**
- **Gift shop for sale of books, arts and culture items**
- **Outdoor exhibit area to accommodate Native American Chickee hut, outdoor classroom for lectures and art relating to the history of the area**
- **On line research center with computers for public use with a library of local/national resources**
- **Office**
- **Information station, manned by a volunteer, to distribute brochures and flyers related to the City and Northeast Polk County activities**
- **Archival storage areas for materials used by DHS partners**

 In addition to the request for these dedicated spaces, DHS is requesting support from the City of Davenport to provide the following:

- Telephone connection through the City of Davenport's telephone system
- Internet connection to the City. DHS website and Emails are already in place
- Exterior and interior maintenance of Peter Rust Civic Center
- Utilities
- Insurance Coverage (the DHS will be responsible for a rider to the city for interior items and also for special events not sponsored by the City)

We anticipate hours of operation for DHS within the Peter Rust Civic Center will be

Wednesday, Thursday & Friday	10:00 am until 4:00 pm
Saturday	10:00 am until 2:00 pm
Monday & Tuesday	Work days

 There are no paid employees anticipated at this time for DHS with reliance on member volunteers to operate DHS. There is no admission fee planned for use of the dedicated DHS space for the general public.

Please see attached letters of support and additional information regarding DHS.

Thank you for your willingness to consider this partnership and to support the mission of the DHS. We know that you share our commitment to the preservation of local history and to lives of the residents of the city and beyond. We look forward to further discussion with you as we formalize an agreement that is mutually beneficial.

Sincerely,

Davenport Historical Society, Inc.

Board of Directors